

# Public Document Pack



CYNGOR SIR  
YNYS MÔN  
ISLE OF ANGLESEY  
COUNTY COUNCIL

Mr Richard Parry Jones, BA, MA.  
Prif Weithredwr – Chief Executive  
CYNGOR SIR YNYS MÔN  
ISLE OF ANGLESEY COUNTY COUNCIL  
Swyddfeydd y Cyngor - Council Offices  
LLANGFNI  
Ynys Môn - Anglesey  
LL77 7TW

Ffôn / tel (01248) 752500  
Ffacs / fax (01248) 750839

<b>RHYBUDD O GYFARFOD</b>	<b>NOTICE OF MEETING</b>	
<b>PWYLLGOR SGRIWTINI PARTNERIAETH AC ADFYWIO</b>	<b>PARTNERSHIP AND REGENERATION SCRUTINY COMMITTEE</b>	
<b>DYDD IAU, 25 GORFFENNAF, 2013 am 1 o'r gloch</b>	<b>THURSDAY, 25 JULY 2013 at 1.00 pm</b>	
<b>YSTAFELL BWYLLGOR 1, SWYDDFEYDD Y CYNGOR, LLANGFNI</b>	<b>COMMITTEE ROOM 1, COUNCIL OFFICES, LLANGFNI</b>	
<b>Swyddog Pwyllgor</b>	<b>Mrs. Mairwen Hughes (01248) 752516</b>	<b>Committee Officer</b>

## **AELODAU / MEMBERS**

Cynghorwyr / Councillors:-

### **Annibynnol / Independent**

Jeffrey M.Evans, D.R. Hughes (Cadeirydd/Chair), W.T. Hughes, Richard O. Jones a Dafydd R.Thomas

### **Llafur / Labour**

Raymond Jones

### **Plaid Cymru / The Party of Wales**

Carwyn Jones, Alun Mummery (Is-Gadeirydd/Vice-Chair), Dylan Rees and Nicola Roberts

**Aelodau Ychwanegol/Additional Members (gyda hawl pleidleisio ar faterion addysg/with voting rights in respect of educational matters)**

**Parch./Rev. Robert Townsend (Yr Eglwys yng Nghymru/The Church in Wales) and Mr. Keith Roberts (Yr Eglwys Babyddol Rufeinig/The Roman Catholic Church)**

## **A G E N D A**

**1     DECLARATION OF INTEREST**

To receive any declaration of interest from any Member or Officer in respect of any item of business.

**2     APOLOGIES**

**3     MINUTES (Pages 1 - 4)**

To submit, for confirmation, the minutes of the meeting held on 17 June, 2013.

**4     PARTNERSHIP UNIT UPDATE (Pages 5 - 28)**

To submit a report by the Senior Partnership Manager.

**5     DUBLIN DECLARATION ON AGE FRIENDLY CITIES AND COMMUNITIES IN EUROPE 2013 (Pages 29 - 38)**

To submit a report by the Head of Service (Adult's Services).

**6     WORK PROGRAMME (Pages 39 - 54)**

To submit a report by the Scrutiny Officer.

**7     CHAIR AND VICE-CHAIR UPDATE AND ANY ANNOUNCEMENT**

To receive a verbal report by the Committee Chair, Vice-Chair and the Corporate Programme Manager.

**8     DATE OF NEXT MEETING**

To note that the next meeting of this Committee is to be held on Wednesday, 25 September, 2013 at 1.00 p.m.

## PARTNERSHIP AND REGENERATION SCRUTINY COMMITTEE

### Minutes of the meeting held on 17 June 2013

- PRESENT:** Councillor Derlwyn Rees Hughes (Chair)  
Councillor Alun Wyn Mummery (Vice-Chair)
- Councillors W T Hughes, Richard Owain Jones, Dafydd Rhys Thomas and Dylan Rees.
- IN ATTENDANCE:** Director of Community (GC),  
Head of Service (Children's Services) (AH) (In respect of Item 4),  
Head of Service (Adults' Services) (AD) (In respect of Item 5),  
Collaboration Improvement Officer (EW) (In respect of Item 4),  
Business Planning and Programme Manager (GM) (In respect of the additional item),  
Scrutiny Manager (BS),  
Scrutiny Officer (GWR),  
Committee Officer (MEH).
- APOLOGIES:** Councillors Jeffrey M.Evans, Carwyn Jones, Nicola Roberts.
- ALSO PRESENT:** Councillor Kenneth P. Hughes – Portfolio Holder (Housing & Social Services);  
Chief Executive.

#### **Betsi Cadwaladr University Health Board**

Mr. Andrew Jones – Director of Public Health;  
Ms. Clare Jones – Assistant Director Primary Care and Community Services;  
Ms. Cilla Robinson – Associate Chief of Staff : Children and Young People Clinical Programme Board;  
Ms. Sarah Andrews – Senior Public Health Practitioner, Public Health Wales  
Ms. Sonia Thompson – Locality Manager Gwynedd & Anglesey, Welsh Ambulance Trust.

---

#### **1 DECLARATION OF INTEREST**

Councillor Richard O. Jones declared an interest that he is employed by the Welsh Ambulance Service.

#### **2 MINUTES**

The minutes of the meeting held on 30 May, 2013 were confirmed.

#### **3 BETSI CADWALADR UNIVERSITY HEALTH BOARD**

Presentations were received by representatives from the Betsi Cadwaladr University Health Board on the following matters :-

- General update on their modernisation/transformation agenda, including the current review of Acute Services in North Wales;
- Public Health – Health Protection Issues;
- Locality update which included reference to falls prevention, dementia, Môn Enhanced Care Service, smoking cessation and delayed transfers of care.
- Statement on Hospital Acquired infection, relating to current C.Difficile outbreak and establishment of external review.

The Director of Community reported that collaboration working is taking place with the Health Board and the Council with the need collaborate further across North Wales. She referred to the locality programme which is an integral part of how the Council provides services.

She further encouraged Members of the Committee, in the forthcoming period, to understand the complexities of service provision within adult social care given its stated priorities and resource implications. As Officers she assured the Members that the Committee will receive detailed information so as to understand the complexities of the service. She stated that the authority is at present working jointly with the Health Board to see how joint governance can be achieved to improve services to the people of Anglesey; it was anticipated that a report will be submitted to the Council thereafter in the Autumn.

Members welcomed the presentation by the Health Board and Officers of the Council and stated that collaborative working was essential to guarantee the best service for the people of Anglesey.

**RESOLVED to accept the report.**

#### **4 SECTION 33 AGREEMENT FOR THE SPECIALIST CHILDREN'S SERVICE**

Submitted a joint report by the Isle of Anglesey County Council and the Betsi Cadwaladr University Health Board in relation to the above.

The Head of Service (Children's Services) and Mrs. Cilla Robinson reported that it is proposed to integrate the collection of health and social care services, which are currently co-located, into one integrated service – Specialist Children's Service (SCS). The SCS will employ health and social care professionals under one organisational structure, with a Service Manager running and managing the service and will have an integrated strategy, set of policies, procedures, budgets and a joined-up approach to staff management and training. The service will provide service users with a single access point into the service.

It was noted that the SCS is a formal partnership between Betsi Cadwaladr University Health Board and the Isle of Anglesey County Council. Under the provisions made under Section 33 of the NHS (2006) Wales Act, the Health Board will delegate related health care functions to the Council, and the Council will be the Lead Provider for the service. Each partner will contribute to administration costs, office costs and to the cost of the Service Manager role; they will continue to have accountability for the management of their own financial resources.

The Officers highlighted that the Specialist Children's Service will adopt a three-tiered strategic approach to service planning and delivery. The three-tiered strategic approach was included within the report.

The Head of Service (Children's Services) stated that the legality of the proposed integrated service – Section 33 Agreement has been dealt with by the Legal Section of the County Council and with the Health Board Solicitors. The report will be forwarded to the next meeting of the Executive for consideration and the recommendation of this Committee will be incorporated into the report.

**RESOVLED to accept the report.**

**ACTION : That the Head of Service (Children's Services) shall report to the Executive that the Partnership and Regeneration Scrutiny Committee supports the single integrated Specialist Children's Service in principle.**

#### **5 ADULTS SAFEGUARDING - TOWARDS A NORTH WALES STRATEGIC FRAMEWORK**

Submitted – a report by the Head of Service (Adults' Services) in relation to the above.

The Head of Service (Adults' Services) reported that the Council's improvement journey for safeguarding adults has been completed over the past year and substantial progress has been made on an operational and strategic level. In proceeding to establish a North West Wales

Safeguarding Board (February 2013), the following matters/principles were confirmed as fundamental to the new safeguarding framework :-

- Replacing the Adult Safeguarding Forum with a Board with greater focus on leadership;
- Being in a better position to discuss strategic safeguarding outcomes with partners;
- Securing adequate resources for an effective Adults Safeguarding Board and improving outcomes;
- Attempting to develop a model for the Board that can be developed into a regional model over the forthcoming period;
- Discovering partners' commonalities, challenging boundaries and assumptions;
- Developing operational and strategic links with the safeguarding children frameworks;
- Securing a clear and strong direction.

This developmental journey had been a catalyst to influence the regional arrangements and 4 options had been explored over the past 4 months. A 2 tier North Wales Adult Safeguarding Board as detailed in the report as the favoured option by all partners.

**RESOLVED to accept the report.**

**ACTION : That the Head of Service (Adults' Services) shall report to the Executive that the Partnership and Regeneration Scrutiny Committee recommends the following :-**

- **note developments and progress hitherto in the area of safeguarding adults in North Wales;**
- **approve the Anglesey and Gwynedd strategic direction for safeguarding adults as a catalyst for influencing the development of the regional framework;**
- **confirm the principle that the safeguarding frameworks for adults and children need to be addressed on an equal footing and not to differentiate between them in terms of their status or importance;**
- **approve revising the current North Wales arrangements and supporting the preferred option – a 2 tier North Wales Adult Safeguarding Board.**

## **6 NOMINATION OF MEMBER TO THE CORPORATE PARENTING PANEL**

Submitted – a report by the Scrutiny Officer in respect of a nomination of a Member of this Committee to sit on the Corporate Parenting Panel from May 2013 – May 2014.

**RESOLVED to appoint Councillor Dylan Rees as a Member to sit on the Corporate Parenting Panel from May 2013 – May 2014.**

## **7 DATE OF NEXT MEETING**

Noted – that the next meeting of this Committee is to be held on Thursday, 25 July, 2013 at 2.00 p.m.

## **ADDITIONAL ITEM**

### **Nomination of Members on the Programme Boards**

The Business Planning and Programme Manager requested nominations for 2 of the Programme Boards.

**RESOLVED to nominate the following Members on 2 Programme Boards :-**

**Island of Enterprise Board - Councillors Derlwyn R. Hughes and Carwyn Jones**  
**Service Excellence Board - Councillor Alun W. Mummery**

The meeting concluded at 3.00 pm

**COUNCILLOR DERLWYN R. HUGHES  
CHAIR**

<b>ISLE OF ANGLESEY COUNTY COUNCIL</b>	
<b>REPORT TO :</b>	<b>PARTNERSHIP AND REGENERATION SCRUTINY COMMITTEE</b>
<b>DATE:</b>	<b>25 JULY 2013</b>
<b>TITLE OF REPORT:</b>	<b>PARTNERSHIP UNIT UPDATE</b>
<b>REPORT AUTHOR:</b>	<b>TRYSTAN PRITCHARD, SENIOR PARTNERSHIPS MANAGER</b>
<b>REQUESTED ACTION:</b>	<b>THE COMMITTEE IS PRESENTED WITH AN INTRODCUTION TO THE ROLE AND REMIT OF THE ANGLESEY AND GWYNEDD PARTNERSHIP UNIT AND TO NOTE THE PROGRESS TO DATE ON IDENTIFYING PRIORITIES</b>

## **1.0 PURPOSE OF THE REPORT**

1.1 To submit to the Partnership and Regeneration Scrutiny Committee an introduction to the work of the newly establishes Anglesey and Gwynedd Partnership Unit .The Committee is requested to note the progress to date on establishing the unit and the process to agree priority work areas under the guidance of the Local Service Board.

Author: Trystan Pritchard  
 Job Title: Senior Partnerships Manager

Date: 15 July 2013

APPENDIX 1- Presentation – Introduction to the Partnerships Unit
APPENDIX 2- Anglesey and Gwynedd Collaboration Agreement
APPENDIX 3 – Single Integrated Plan Vision

# Rhesymoli Partneriaethau Statudol a Datblygu Cynlluniau Integredig

## Rationalisation of Statutory Partnerships and Developing Integrated Plans



## Beth sy'n digwydd?

## What's Happening?

- Uno strategaethau Plant a Phobl Ifanc, Iechyd a Lles, Diogelwch Cymunedol a Strategaeth Gymunedol a gweithio tuag at un Cynllun Integredig i Wynedd a Môn

*Unite the Children and Young People, Health and Social Care, Community Safety and Community strategies and work towards a single integrated plan for Gwynedd and Anglesey*

- Y broses yn cael ei chynllunio, ei gyrru, ei monitro drwy sefydlu Bwrdd Gwasanaethau Lleol ar y cyd Gwynedd a Môn

*Process planned, driven and monitored by the establishment of a Joint Local Service Board for Gwynedd and Anglesey*

- Y Bwrdd Gwasanaethau Lleol ar Cyd felly fydd y bartneriaeth statudol ar gyfer yr holl feysydd o fewn ei faes llafur

*The Joint LSB will be the statutory partnership for all areas within its remit*

# Trefn Weithio

# *Working Practices*

- BGLL i osod blaenoriaethau o fewn Cynllun Integredig gan gynnwys plant a phobl ifanc  
*LSB to set priorities within an integrated plan, including children and young people*
- Strwythur oddi tano i ganolbwyntio ar ganlyniadau – cyflawni a gwireddu  
*Structure beneath the LSB to concentrate on results, delivery and realisation*

# Amcanion

# *Aims*

- Ychwanegu gwerth *Add value*
- Osgoi dyblygu *Avoid duplication*
- Cynllunio strategol sy'n ymateb i anghenion
- *Strategic planning that responds to need*
- Rhannu gwybodaeth a sgiliau i sicrhau gwasanaethau gwell i drigolion
- *Share information and skills to improve services*
- Arwain ar faterion sydd yn galw am ymyrraeth strategol ar y cyd
- *Lead on matters which require joint strategic intervention*

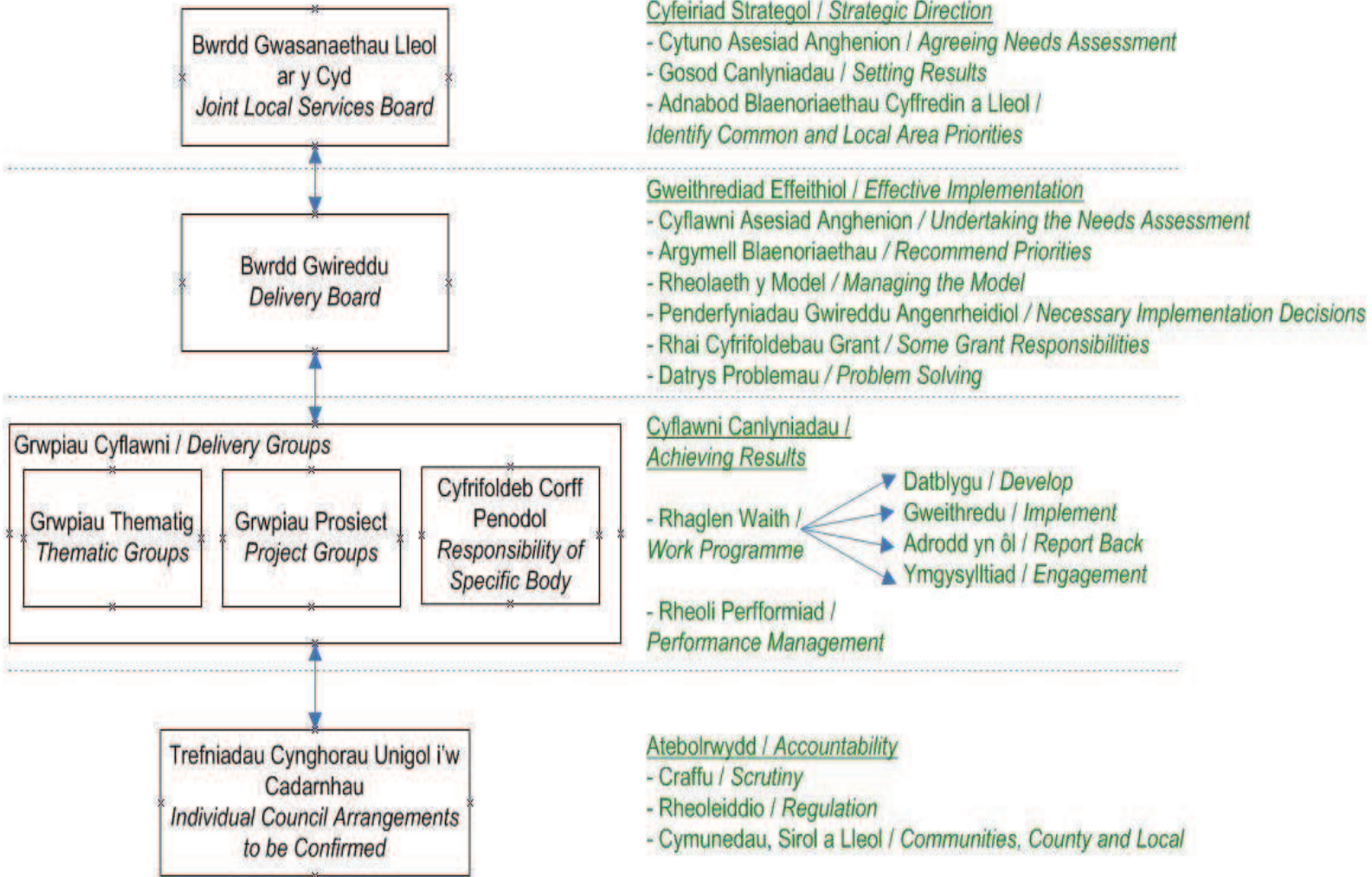
# Strwythur

# *Structure*

- Bwrdd Gwasanaethau Lleol ar y cyd  
*Joint Local Service Board*
- Bwrdd Gwireddu  
*Delivery Board*
- Grwpiau Tasg / Prosiect penodol  
*Specific Task / Project groups*

# Strwythur

# Structure



# Grwpiau Tasg / Prosiect Groups

# Project / Task

- Cymryd lle cyfarfodydd partneriaethau blaenorol
- *Replace current partnership arrangements*
- Mwy o ffocws ar gyflawni a chanlyniadau yn hytrach na dilyn cylchred o gyfarfodydd
- *Sharper focus on delivery rather than meeting cycles*
- Y BGLL yn comisiynu canlyniadau eglur yn y meysydd penodol i'w gwireddu gan y grwpiau yma
- *LSB to commission clear deliverables in specific areas*
- Grwpiau Thematig ble mae angen aelodaeth sefydlog ond ffocws ar ganlyniadau drwy feddylfryd prosiect
- *Thematic groups where stable membership is needed but a focus on results through a project mindset*

# Blaenoriaethau / Priorities

**Plant a Phobl Ifanc:** Rhiantu, Cyfleoedd gwaith ol 16, Cludiant

***Children and Young People:*** Parenting, Post 16 work opportunities, transport

**Iechyd a Lles:** Cryfhau cymunedau, Ysmygu, Gordewdra

***Health and Wellbeing:*** Strengthening communities, Smoking, Obesity

**Diogelwch Cymunedol:** Trais yn y cartref, Camddefnyddio sylweddau,  
Trosedd yn ymwneud ag alcohol

***Community Safety:*** Domestic Violence, Substance Misuse, Crime relating to alcohol

## **Blaenoriaethau Ehangach / Wider Priorities**

Yr iaith Gymraeg, Tlodi, Cludiant

Welsh Language, Poverty, Transport

# Camau Nesaf / Next Steps

- Cwblhau Cynllun Integredig ar y cyd erbyn Hydref 2013  
*Complete joint Single Integrated Plan by October 2013*
- Parhau a blaenoriaethau presennol  
*Continue to deliver current priorities*
- Sefydlu trefn rheoli perfformiad a chytuno ar raglen waith  
*Establish performance management arrangements and agree work programme*



# Gwynbodaeth Bellach Further Information

Trystan Pritchard

Uwch Reolwr Partneriaethau

*Senior Partnerships Manager*

01286 679 047

[trystanpritchard@gwynedd.gov.uk](mailto:trystanpritchard@gwynedd.gov.uk)

## Gwynedd and Anglesey Joint Local Service Board

### Collaboration Agreement

<b>Report of</b>	Trystan Pritchard, Senior Partnerships Manager, Gwynedd and Anglesey
<b>Author</b>	Trystan Pritchard, Senior Partnerships Manager, Gwynedd and Anglesey
<b>Purpose of paper</b>	To re-establish a shared approach to collaborative working across Gwynedd and Anglesey and to ensure that each member is committed to the collective responsibility of the Local Service Board
<b>Strategic Direction and Objectives</b>	To help ensure that the LSB agrees on and delivers its vision to improve the lives of the local population by working outside organisational boundaries and adopting an early intervention and upstream preventative approach.
<b>Action / Decision Required</b>	Each individual member is asked to commit to the principles outlined in this agreement and secure the strategic and operational commitment from their organisation
<b>Acronyms or Abbreviations</b>	<b>LSB:</b> Local Service Board

## 1. Introduction and Vision

1.1 Gwynedd and Anglesey Local Service Board fully endorses the principles of good public sector corporate governance namely selflessness, objectivity, openness, inclusivity, integrity, leadership and accountability. It will drive partnership working that delivers safe and effective services and enables the communities of Gwynedd and Anglesey to achieve a better quality of life.

1.2 This Collaboration Agreement is guided by underpinning principles of equality, sustainability and value for money, and by core processes of communication, robust financial management, community engagement and performance management.

1.3 The agreement establishes five standards that will guide the work of the Joint Local Service Board:

- a. A focus on outcomes for citizens and how partnership working improves these
- b. Working effectively in clearly defined functions and roles but avoiding a silo mentality
- c. Taking informed and transparent decisions which are subject to scrutiny and risk management
- d. An innovative approach to strategic planning with an interest only in results and value for money
- e. Engaging with local people and other stakeholders to ensure robust accountability and a firm commitment to equality

1.4 The Welsh Government statutory guidance document *Share Purpose - Shared Delivery* provides a strategic basis for shaping the work of the LSB. The main driver for this work will be the Single Integrated Plan which will bring together the previous functions of Community Safety partnerships, Children and Young People's Partnerships and Health, Social Care and Wellbeing partnerships across the two counties.

The Welsh Government considers that a single integrated plan should be used to meet the statutory duties in relation to the development of plans and strategies required under the following legislation:

- *Local Government (Wales) Measure 2009 (Part 2: Ss 37-46)* – community Strategies
- *Children Act 2004 (Part 3: S26)* – Children and Young People's Plan (which include plans required in accordance with section 2 of the Children and Families (Wales) Measure 2010 and Part 1 of the Mental Health

(Wales) Measure 2010)

- *National Health Service (Wales) Act 2006 (Part 3: S40)* – Health, Social Care and Well-being Strategies
- *Crime and Disorder Act 1998 (Part 1: S6)* – strategies for the reduction of crime and disorder, strategies for combating the misuse of drugs, alcohol and other substances, and strategies for the reduction of re-offending.

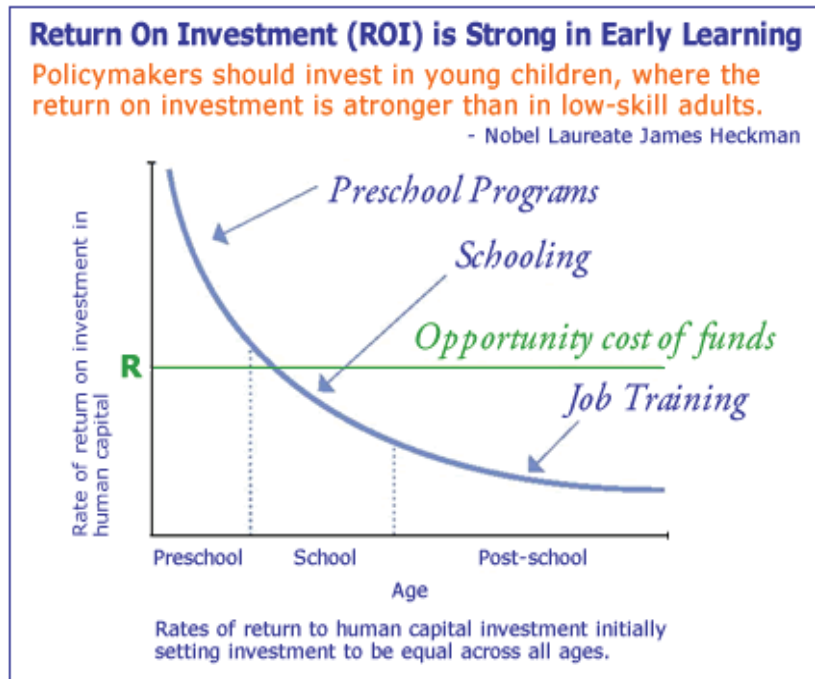
This list is not exhaustive. A single integrated plan could be utilised to satisfy other planning requirements and the LSB may wish to visit areas for closer collaboration at a later date.

1.5 Public and third sector agencies will collaborate to deliver on the priorities agreed by the LSB. Elected members participate throughout all partnership structures as well as through scrutiny arrangements. The LSB will build on the existing strong working relationship with the third sector to ensure that the best use is made of skills, expertise and access to resources.

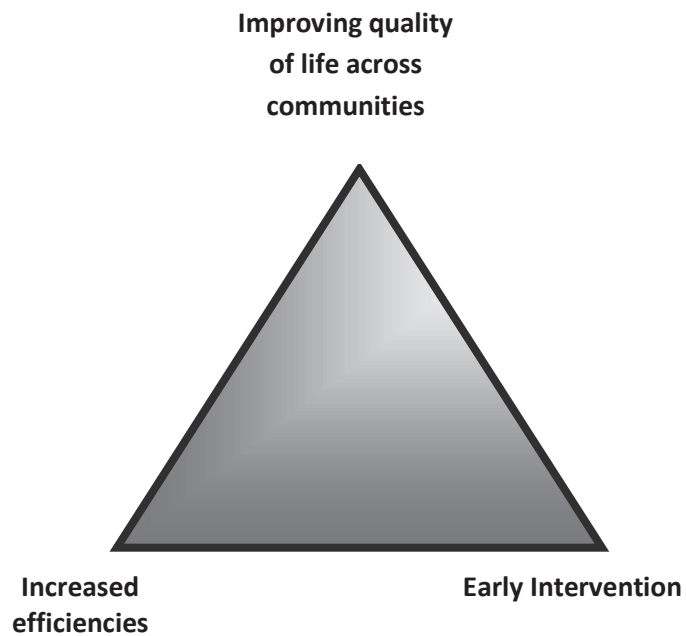
## **2. Principles and Priorities**

2.1. A process of collaborative partnership working is essential for improved public services based around the Single Integrated Plan, and more widely for greater public sector efficiency in the future. This means:

- A focus on investment and services that address the root causes of long deprivation, not only alleviate its symptoms
- Emphasis on making early interventions, especially in vulnerable communities, to address problems as quickly as possible
- Emphasis on collaboration to maintain or develop services whilst ensuring efficiencies
- Encouraging more effective joint working between public sector partners and making a further commitment to collaboration, including stronger links to the third and private sectors
- Support for community empowerment so that local communities become more resilient and deliver change themselves, and influence and inform the decisions made by community planning partners
- Whilst other stages in the life course will need attention, there is clear evidence that a greater return on investment is achieved when interventions are made in the early years from pre-conception to early school age.



The LSB's triple principle can thus be summarised as:



The LSB should align future work programmes to deliver on these core principles and commission projects that deliver this vision. The caveat is that statutory duties remain but in order to ensure maximum benefits of collaboration in the longer term, these guiding principles should be followed when determining resource allocation where possible.

### **3. Delegated Authority and Responsibility**

3.1 All representatives at each layer of the partnership structure will have a collective and individual responsibility to ensure that the outcomes commissioned by the LSB are effectively implemented.

3.2 Once decisions are taken, members of the LSB and the reporting structure are expected to act in an ambassadorial role, promoting and supporting these decisions within their respective arena.

3.3 Senior officers who are members of the LSB and the Delivery Board are responsible for ensuring full strategic and operational buy-in from their respective organisations, and for ensuring that LSB priorities and decision making is communicated back to their agencies. Actions to deliver on this should be embedded in each partner's corporate plans. Those officers are also responsible for ensuring full representation on standing or short term LSB related structures at all levels.

3.4 A Commitment to collaboration must be clear at all times. Partners will avoid parochialism and adopt a greater good perspective. This will require collaboration and some compromise to retain a focus on making a difference to the communities served. Whilst individual organisational responsibilities remain, members should strive to employ their collective resources, influence, knowledge and skills to ensure the wider and greater benefits possible within a partnership arena.

### **4. Performance Management**

4.1 The success of the LSB work programme is dependent on shared contributions with each partner assuming responsibility for specific work areas. Failure to engage in the process and completion of relevant workplans may have a detrimental effect on other partners and each member organisation will be required to report on progress in order to meet shared objectives.

4.2 A Results Based Accountability approach will be adopted to provide the LSB with assurance on progress against identified priorities. This will support detailed action plans relating to specific projects and programmes of work. Further details are available in a separate paper: *Gwynedd and Anglesey Local Service Board Performance Management Framework*.

## **5. The Welsh Language**

5.1 In accordance with each member's Welsh Language Schemes, the LSB will ensure that all aspects of its business is conducted bilingually. Where there is variation of linguistic expectations between organisations, the LSB will ensure compliance at the highest level.

## **6. Equality**

6.1 Public sector partners, who are involved in partnership working, are responsible for meeting the public sector equality duty under the Equality Act 2010, within their partnership role. Partnership activity is one of their functions and is therefore covered by the duty. In practice, this means that initiatives or joint work carried out by the Community Planning Partnership needs to meet the requirements of the general and specific equality duties in accordance with the Single Equality Plan of each individual member.

## **7. Community Engagement**

7.1 Effective engagement with communities, representative groups and individuals is essential to the planning and implementation of LSB priorities. There are varying examples of good practice across member organisations at present and there are clear opportunities to combine engagement work to ensure that community voices are heard and considered as part of the planning process. The LSB could commission further work in this area to make more effective use of engagement resources and streamline current arrangements to avoid 'consultation / engagement fatigue' among residents whilst also ensuring the opportunity to influence decision making processes.

## **8. Local Service Board Partnership Structure**

8.1 The broad partnership arrangements to implement LSB commissioned priorities have already been agreed through a slimmer, sharper and more flexible structure, which is enabled to deal more effectively with strategic issues and ensure delivery.

There are three main layers for agreeing, commissioning, implementing and monitoring strategic priorities.

### **The Local Service Board**

A high level strategic group which considers priorities and areas for collaborative action. The LSB also serves as the statutory accountable partnership for Community Safety, Children and Young People and Health and Social Care.

## **A Delivery Board**

A group of senior officers responsible for ensuring the smooth running and performance reporting of partnership projects, providing updates and exception reports as necessary. This group will also serve to unblock, and troubleshoot to ensure that barriers to achievement are addressed. It will also commission result based projects from thematic or project groups and make recommendations to the LSB on future priorities.

### **Thematic / project groups**

Thematic or project groups will be project or task based and will respond to deliver on the priorities identified and approved by the Local Service Board. These groups will have a flexible membership alongside core representation to ensure that the relevant skills and expertise can be gathered to address particular issues or work programmes. Thematic groups will initially be established to address the main priorities of the single integrated plan to include Community Safety, Health, Care and Wellbeing and Children and Young People. Other groups may be convened to address other priorities as necessary.

Full terms of reference, membership and structural accountabilities are detailed in a separate paper: *Gwynedd and Anglesey Local Service Board Delivery Structures*



## **Appendix 3**

### **Gwynedd and Anglesey Single Integrated Plan Vision**

#### **1. Context for Change**

1.1 Following the latest forecasts and budgetary announcements from Cardiff and Westminster, there is an obvious risk to the sustainability of public services.

1.2 The challenge of managing demand and the increasing pressure on services and there is a need to develop plans and working practices which will sustain services as a baseline and look to make improvements with fewer resources wherever possible.

1.3 Many individuals, families and communities, who were fairly secure a few years ago, are close to the edge. The changes in demography and expectations will increase the pressure on acute services and the resulting costs, both economically and socially, are unsustainable.

However, there are opportunities to work in partnership to ease the pressure and to plan better for the future. The potential development of new nuclear power station on Anglesey and the potential to develop the Energy Island concept is exciting in terms of large scale development and there are number of opportunities to develop interventions and change ways of working to co-produce on a smaller scale.

There is an opportunity to move from a society that waits for trouble and allows problems to develop and pays the price to one that prevent them from happening in the first place.

#### **2. Background**

2.1 The Single Integrated Plan (SIP) offers an opportunity to develop preventative and early intervention initiatives that tackle inequalities and the circle of dependence on core services.

2.2 Whilst presenting opportunities to innovate and develop new models of service delivery, it must also deliver the statutory responsibilities in relation to Children and Young People, Health, social care and wellbeing and Community Safety. The plan also delivers on aspects that were formerly included in Community Strategies.

2.3 The plan will not include projects that remain the responsibility of core services but will concentrate on developing stronger, independent more resilient communities to reduce the dependence on significantly reducing public funds.

2.4 The main aim of the plan will be to demonstrate added value and a reduce pressure on core services through partnership working.

2.5 To achieve this, '**developing strong communities and ensuring sustainable services in Gwynedd and Anglesey**' will be a central theme.

Strong communities which have an increased role in looking after their own needs in a time of constrained resources and rising demand. When communities work well people feel welcomed, included and safe on the streets. Building community capacity can therefore provide more for less and save money.

This is not a new concept, the strength and spirit of Welsh communities has always been there but its potential in addressing some of the issues we face today could be utilised more effectively.

### **3. Why focus on community development?**

- Community development could be central to social sustainability in a continued climate of reducing resources
- There is evidence that when people are involved in community activity their physical and mental health improves
- Helping people resolve their own community safety problems can reduce anti- social behaviour and fear of crime
- Community development can lead to improved opportunities for cultural and sporting activity. Sometimes people need support to achieve this
- Community development can lead to the development of social enterprises and help people to access financial and other services
- Local transport options can be enhanced through community development e.g car sharing schemes

### **4. Implementation Methods**

The following methods could be adopted to implement the priorities of the SIP:

## **4.1 Early Intervention and Demand Management**

It is clear that the resources available to provide public services will continue to reduce and the financial crisis is deeper and will continue for far longer than previously predicted.

It is therefore vital to reduce the pressure on the most intensive and expensive services by developing projects that recognise early signs and take action to reduce or eliminate dependency where possible. By dealing with the problems before they have a chance to develop, we encourage resilience in individuals and communities by reducing dependence on public resources.

## **4.2 Co-Production**

Co-production involves citizens, communities, and the professionals who support them, pooling their expertise to create more effective and sustainable outcomes. It is based on a philosophy which values individuals, builds upon their own support systems and considers their place in the wider community. This approach requires a move away from service-led or top-down approaches to one of genuine citizen empowerment, involving service-users and their communities in the co-commissioning, co-design, co-delivery and co-evaluation of services. This is more than just consultation or involving people as consumers of services in decision making. It is about a genuine partnership between publicly-funded services and those that use them.

## **5. Developing Strong Communities – the Partnership Unit role**

The main principle of the new SIP will be to deliver effective and efficient services that reduce inequality and improve outcomes, whilst at the same time enabling residents and communities to deliver activity and achieve outcomes for themselves.

The Gwynedd and Anglesey Partnership Unit will facilitate this by:

### **5.1 Working with partners**

- Sharing intelligence with and influencing the plans of strategic partners in order to increase access, resilience and reduce inequalities, ensuring the collection and sharing of good practice
- Developing new and innovative approaches to community issues based on local need

- Working to eliminate duplication of effort and waste across the public sector in both counties
- Initiating projects where co-production and collaboration can achieve more than single partner working alone

## **5.2 Working with residents**

- Strengthening and developing communities' identity and activity
- Encouraging the sharing of partner resources, including community buildings and other assets, to enable citizens and communities to play their full part in delivering the benefits of the single integrated plan
- Acting as a strategic navigator for communities, linking people with opportunities

## **5.3 Working with the voluntary sector**

- Providing strategic support and empowerment to ensure a thriving voluntary sector can serve the people of Gwynedd and Anglesey to its full potential
- Developing and maximising funding opportunities to strengthen the participation and contribution of individuals, neighbourhoods, communities, and the voluntary sector
- Supporting the pooling of resources by partners to allow the third sector to deliver on specific priority outcomes to strengthen communities and fragile areas

## **6. Timescale and Planning Cycle**

IN accordance with the previous commissioning process, individual projects are already in place in both counties and the intention to continue this work by introducing programs and other commissions following priorities agreed by the LSB. It is possible to adapt the work programs and projects if the LSB want to change the emphasis in strategic direction

**6.1 Timescale for the plan:** The plan will run until 2017. The Delivery Board will monitor on behalf of the LSB and propose changes guided by the changing

needs and the financial position with a clear priority on maintaining services and avoiding creating more acute demand.

## 6.2 Actions to date

Date	Progress
Present position	Gwynedd and Anglesey have a agreed and published separate Single Integrated Plans
June – September 2013	Updating needs assessments
October 2013	Publish a Single Integrated Plan for Gwynedd and Anglesey based on present separate plans
Present – April 2014	Deliver on present priorities of the plans and some rapid interventions if recognised
April 2014	Publish first revision of Single Integrated Plan with a focus on the main priorities of the Local Service Board
April 2014 – 2017	Deliver the Single Integrated Plan with revisions according to financial climate as necessary. Conduct annual light touch reviews.

**6.3 Needs Assessment** - The integrated plan is based on previous assessments in Gwynedd and Anglesey and these will be updated by September 2013. It is not proposed to repeat these exercises but they will be populated with the latest information to allow a consideration of any changes in priorities needed as a result.

This evidence base led the merger of existing plans to provide a platform for two county work. It is proposed that in the future, rather than following a tightly fixed plan, that the LSB agrees to continue to refine and adapt to respond to the needs in a changing climate to safeguard core services as the highest priority.

## **6.4 Setting and Challenging Priorities**

The LSB sets the challenge and the strategic context and commissions thematic groups to develop projects to achieve priorities. The Delivery Board manages the process and maintains an overview on the implementation and performance monitoring.

The Delivery Board sets criteria of strengthening communities, reducing dependence on core services, and ensuring service resilience in a situation of deep financial crisis that is deeper than previously forecast.

## **6.5 Risks**

In a complex organisational and partnership and regional situation there are risks in duplication of effort and blurred boundaries of responsibility. The LSB must ensure that priorities and projects are relevant according to local need and that the LSB is the appropriate vehicle to progress the specific work areas or whether it can derive enhanced outcomes at a local level from a regional or national programme.

**Trystan Pritchard**  
**Senior Partnerships Manager**  
**Gwynedd and Anglesey**  
**June 2013**

<b>ISLE OF ANGLESEY COUNTY COUNCIL</b>	
<b>REPORT TO:</b>	Partnership and Regeneration Scrutiny Committee
<b>DATE:</b>	25/07/2013
<b>LEAD OFFICER:</b>	Anwen Davies, Head of Adults' Services
<b>CONTACT OFFICER:</b>	Brian Jones, Older People Strategy Co-ordinator
<b>TITLE:</b>	Dublin Declaration on Age Friendly Cities and Communities in Europe 2013
<b>DIRECTOR:</b>	Corporate Director of Community
<b>PORTFOLIO HOLDER:</b>	Councillor Kenneth Hughes
<b>PURPOSE OF THE REPORT:</b>	<ol style="list-style-type: none"> <li>1. Form a view around whether the Isle of Anglesey County Council should sign up to the Dublin Declaration;</li> <li>2. Consider the propriety of accepting the WLGA offer of one day's support free of charge.</li> </ol>

## 1. BACKGROUND/CONTEXT

- 1.1 Europe has a rapidly ageing population and parts of Wales can already really evidence the effects of demographic change amongst their communities and on their resources, with a significant and growing percentage of their communities now 50+ years. Councils are already planning to adapt but there is value in sharing and learning from others to create a co-ordinated and strategic approach across Wales.
  
- 1.2 The public sector and governments at all levels across Europe accept that future policy and practice will need to reflect this unprecedented global trend. It is also accepted that greater emphasis on integrated policies that connect agendas for the environment, housing, health and social care is the most appropriate way forward.
  
- 1.3 The Ageing Well in Wales Programme<sup>1</sup>, of which local authorities are key strategic partners, is linking with the World Health Organisation (WHO)<sup>2</sup> and European Networks<sup>3</sup> to ensure that Wales has the opportunity to participate and collaborate at both local and national levels.

<sup>1</sup> Ageing Well in Wales is a five year national programme to coordinate local and national action linked to the European Innovation Partnership for Active and Healthy Ageing. It is hosted by the Older People Commissioner for Wales .  
[www.olderpeoplewales.com/ageingwell](http://www.olderpeoplewales.com/ageingwell)

<sup>2</sup> WHO is the directing and co-ordinating authority for health within the United Nations system. It is responsible for providing leadership on global health matters, shaping the health research agenda and providing technical support to countries and monitoring and assessing health trends <http://www.who.int/en/>

<sup>3</sup> Each council in Wales will participate within a thematic national network, facilitated **by Ageing Well in Wales**, to collaborate on making changes. For example to buildings, homes, parks, leisure , planning, transport in order to help people living in their community to age well and lead positive lives irrespective of their age.

## 2. STRATEGY FOR OLDER PEOPLE

- 2.1 Welsh Local Authorities consider the following to be important factors in reshaping places, policies and practice in respect of older people:-
- consistently recognising the need for integrated policy and practice;
  - working with and listening to communities;
  - placing the voice of older people at the centre of local delivery.
- Councils have led the way in implementing joined up action as part of the Older People's Strategy<sup>4</sup>. The first round of Integrated Plans is a key vehicle to capitalise on the connectivity of aligning local authority, the NHS and other partners' contribution.
- 2.2 Phase Three of the Strategy for Older People (2013-2023),<sup>5</sup> was launched in May 2013. The Strategy is to identify 'creating age friendly places' as a key priority within the overall concept of improving the wellbeing of older people (defined as 50yrs+). The contribution of reshaping social, environmental and financial resources to this overall goal is a vital element to achieving success. Councils are therefore best placed to lead this action at both local and national levels.
- 2.3 **The 'Ageing Well in Wales' Programme** - This five year strategic programme, supported by the WLGA and other national partners, is hosted by the Office of the Commissioner for Older People in Wales. Immediate priorities for action were agreed in 2012. One key strategic strand of its 2013-2015 plan is to develop ways in which councils and partners can respond to demographic change.
- 2.4 The WLGA have made an offer to all Local Authorities in Wales – comprising one day's free support or development training on demographic change and/or creating age friendly communities this will support the Council in its Transformation Programme for Adult Services - Building Communities is a key underpinning thread within our Programme.

## 3. The Dublin Summit and Declaration of Commitment (June 2013)

- 3.1 Under the auspices of the Irish Presidency of the European Union, senior political representatives of European cities, municipalities, communities and regions gathered together at a Summit on "Age friendly communities" during June, 2013 in Dublin. Wales has been invited to join a public declaration of signing up to a common set of principles and actions that will be known as the Dublin Declaration. A similar initiative occurred in Madrid in 2007, addressing the issues around ageing. It called for specific action on health and nutrition, protection of older people, housing and social welfare and education helped to strengthen collaborative action across Europe.

---

<sup>4</sup> Welsh Government launched a strategy phase three of the Older People's Strategy on May 22<sup>nd</sup> Living Longer – Ageing Well [www.cymru.gov.uk](http://www.cymru.gov.uk)

<sup>5</sup> [www.cymru.gov.uk](http://www.cymru.gov.uk)



#### 4. OLDER PEOPLE'S CHAMPION

4.1 The Council has recently confirmed the appointment of Councillor Robert Llywelyn Jones as the Older People's Champion. The role will focus on the following:

- Ensure that whatever the issues, the needs, wishes and preferences of older people are fully taken into account in the planning and implementation of policy and services. This can cover the whole spectrum of Local Authority work including transport, housing and education.
- Support effective partnership and collaboration- establish links between local fora and local community/voluntary groups to promote a joined up approach to the older people agenda.
- Finding ways to ensure that people aged 50+ are at the heart of decision making processes around the commissioning, planning and delivery of services for older people

#### 5. RECOMMENDATIONS

The Scrutiny Committee is requested to recommend the following for endorsement by the Council's Executive:-

- R1 Consider the merits of engaging in a Wales and European wide network of excellence and innovation to create Age Friendly Communities by 2020;**
- R2 Support agreement to make a public declaration of intent as set out by the proposed Dublin Declaration (with the WLGA to coordinate representation through remote arrangements);**
- R3 Support agreement to participate within the thematic network on creating Age friendly communities co-ordinated by the Ageing Well in Wales programme (hosted by the Office of the Commissioner for Older People);**
- R4 Support further dialogue through the WLGA and the WHO, for Wales to contribute to adapting WHO's guidelines for communities by using welsh communities as pilot sites;**
- R5 Support accepting the WLGA's offer comprising of one day's free support/development training – which will be negotiated by the Council's newly appointed Older People's Champion.**

<b>APPENDIX</b>
1. ANNUAL GENERAL ASSEMBLY DECLARATION



AGE Platform Europe ■ 111 rue Froissart ■ B - 1040 Brussels  
Tel.: +32.2.280.14.70 ■ Fax: +32.2.280.15.22  
[www.age-platform.eu](http://www.age-platform.eu)



## **ANNUAL GENERAL ASSEMBLY**

### **DECLARATION**

**16 May 2013**

The European Union is at a cross roads, looking to re-shape its vision and its priority action areas in the light of the current economic situation. Every Member State wants and needs it all – jobs, competitiveness and growth as well as security, a sustainable future and a dignified quality of life for all. Urbanisation, economic globalisation, climate change and demographic shift are universal trends that are both accelerating and converging. They are all interlinked and need to be looked at together. In Europe’s current focus on economic recovery, we are in danger of missing the importance of to accommodating the needs of Europe’s ageing population taking into account the principles of intergenerational solidarity, equity and justice.

If we continue to consider an accessible environment and our older people’s health, welfare or social participation needs as burdens to be accommodated by the fruits of the labour of those who are still at work, we are missing the point. Older people are an increasingly diverse group and an enormous economic and social resource that will grow in number and can grow in quality. But we need to provide smart, sustainable, inclusive and supportive environments for all of us to engage, contribute and prosper.



*AGE is funded by the European Community Programme for Employment and Social Solidarity (PROGRESS) and from fees contributed by its membership*

Achieving a society for all ages requires a holistic approach to wellbeing and active ageing which encompasses, on the one hand, a collective responsibility of decision makers at all levels and active engagement of other relevant stakeholders for designing and implementing solutions which meet the needs of all people as they age. On the other hand, older people's organisations themselves should play an active role of initiators of this common work, liaise between all actors and facilitate the implementation process.

Therefore, in the framework of the European Year 2013 of Citizens and in line with AGE General Assembly's 2012 Final Declaration's objective to create a society for all ages<sup>6</sup>, AGE member organisations commit to mobilising relevant stakeholders to create age-friendly environments (AFE) in their country, in particular through encouraging dialogue between all levels of governance, civil society and business in creating a society for all ages.

**I. AGE General Assembly 2013 calls on EU and national leaders to:**

**Create age-friendly solutions in practice in the fields of:**

• **Labour markets and work places**

- Provide conditions for healthy ageing as a prerequisite for longer working careers;
- Increase the effective retirement age by taking more active measures to fight long-term unemployment among older workers, rather than just postponing mandatory retirement ages;
- Maintain skills by stimulating professional mobility and life-long-learning, training for new skills, recognition of informal and non-formal skills, anticipate and manage career-paths;
- Facilitate flexibility and transition periods (for example between studies and work, between work and retirement, for workers with caring duties) based on individual or collective formal agreements;
- Empower employees and strengthen their capacity to adapt to the changing work environment, recognise their competencies and experiences to benefit individual workers and their companies;
- Combat age discrimination in employment and stereotypes through the promotion of a positive image of older people in the media;

---

<sup>6</sup> [http://www.age-platform.eu/images/stories/AGE\\_2012\\_General\\_Assembly\\_Declaratiion\\_FINAL.pdf](http://www.age-platform.eu/images/stories/AGE_2012_General_Assembly_Declaratiion_FINAL.pdf)



- Enforce gender equality and address the needs of informal carers (mainly women) in access to social protection rights both at national level, as well as at EU level through a proposal for legal provisions on carers' leave.

- **Products and services, buildings, transport, ICT, social participation...**

- Mainstream 'the design-for-all' concept – based on a coherent model of social and functional inclusion – into the fabric of our social, technical, political and economic processes that underpin policy-making;
- Move beyond the provision of minimum accessibility requirements to embrace standards of space, quality, flexibility and adaptability that can accommodate our varied life-styles over varying life-courses. Daylight and brightness, balconies, outdoor spaces and the natural environment, adaptability and 'care ready' designed housing are pre-requisites;
- Make neighbourhoods adapted and tailor-made for all ages to achieve living, life-enhancing, vibrant, diverse, safe, inclusive and trust-based environments that are sustainable environmentally, economically, socially and emotionally for individuals, families and communities, across all ages;
- Adapt housing in a way to be suited for implementing modern technologies so that older people and people with disabilities are able to profit from their potential for sustaining an autonomous life according to their individual needs;
- Create accessible and inclusive public transport infrastructure that can be experienced as 'seamless' within and across varied modes of transport within and between cities, regions and cross-border;

Put older people's experience at the heart of inclusive systems designed to achieve accessible environments, goods and services.

- **Social protection systems, social inclusion and services provision**

- Guarantee an adequate minimum income in old age to fight poverty and prevent social exclusion – considered as a fundamental right to ensure everyone's dignity and independence in line with the Article 1 of the European Union Charter of Fundamental Rights;
- Preserve the adequacy of pensions at national level and put in place an efficient European supervision and regulatory system for financial markets and institutions



to provide adequate protection of investments, supplementary pensions systems and individual savings;

- Preserve universal and non-discriminatory access to healthcare, including compassionate palliative care, and ensure that services are offered according to people's needs rather than their capacity to pay;
- Better coordinate actions between the various health and social services that older people need to age in good health and remain autonomous. A holistic approach to wellbeing and active ageing is necessary and this is not only a matter of financial resources;
- Guarantee individual and adequate pension rights for all to ensure a dignified life in old age including those with justified career breaks, mainly women;
- Improve gender equality for all age groups and empower women to take a more active role in the labour market through age and gender-friendly labour markets and social protection systems through an adequate offer of child and eldercare facilities; Develop a common EU methodology to assess poverty and dignity in old age and define criteria for an adequate income in old age based on people's individual needs i.e. a European benchmark such as reference budget is most needed for that purpose;
- Support concrete initiatives at grass-root level to combat social isolation and loneliness, such as cultural and leisure activities;
- Take action to combat elder abuse and promote a dignified end-of-life for all. Raise awareness of individual and collective responsibility in accompanying each one of us in the final stages of our lives.

#### **Mobilise all levels of governance and other actors**

- Support a European Covenant on Demographic Change which will seek to create the necessary political and technical framework to bring together local and regional authorities and other stakeholders across the EU who want to find smart and innovative solutions for the promotion of age-friendly environments;
- Through this Covenant create a European network of age-friendly local and regional authorities, both urban and rural, supporting the same vision of a society for all ages based on the World Health Organisation's approach on age-friendly environments;



- Develop integrated transversal national programmes to support local and regional AFE initiatives and exchange experience with other interested Member States to help other countries adopt similar programmes;
- Seize the opportunity of the Europe 2020 Strategy for smart, sustainable and inclusive growth and the Guideline Principles on Active Ageing adopted by the EPSCO<sup>7</sup> Council in December 2012 to preserve the European social model guaranteeing adequate, fair and sustainable social protection systems and enhancing overall social cohesion;
- Support the European Innovation Partnership on Active and Healthy Ageing's actions on age-friendly environments;
- Strengthen research across Member States that evaluate and promote solutions to respond to the needs of the ageing population in ways that are fair for all generations while contributing to sustainable and inclusive growth in a Europe free of poverty;
- Help local and regional actors contribute to the Knowledge and Innovation Community for healthy living and active ageing;
- Support healthy competition and higher competitiveness among "silver economy" industries;
- Build synergies between existing EU policy processes and funding programmes and the UN policy instruments and implementation programmes on ageing to ensure that these processes will deliver better outcomes in the promotion of active ageing and solidarity between generations;
- Improve the coherence and transparency of the EU's internal and external action by establishing a multi-stakeholder dialogue group on the rights of older people at EU level.

**II. AGE General Assembly 2013 calls on older people themselves and their organisations to play an active role in promoting AFE across the EU, in particular to:**

- Use the momentum of the EY2013 of Citizens and the upcoming European Parliament elections to campaign for politically responsible officials for older people's issues in each and every segment of the political decision process. Develop in a participatory manner a manifesto for the EP elections (2014) that promotes an age-friendly EU;

---

<sup>7</sup> EPSCO Council : EU Employment, Social Affairs, Health and Consumers' affairs ministers



- Initiate at local level dialogue, initiatives, projects, programmes etc. aiming at raising awareness and eventually the creation of age-friendly environments; Liaise between all actors and facilitate the implementation of age-friendly concept;
- Promote active citizenship and set up meetings with their local, regional and national politicians, decision makers or other stakeholders (researchers, employers, trade unions, NGOs...) to encourage them to launch initiatives to support active ageing, solidarity between generations and age-friendly environments;
- Inform their municipality/county/region about AGE campaign on AFE; disseminate information on the potential benefits of an EU Covenant on Demographic Change by informing all levels of governance on AGE campaign;
- Collect and further promote examples of sustainable and evidence based good practice on creating age-friendly environments;
- Improve civil society's representativity of the diversity of Europe's ageing population by building alliances among different societal groups using inclusive language.



This page is intentionally left blank



<b>ISLE OF ANGLESEY COUNTY COUNCIL</b>	
<b>REPORT TO :</b>	<b>PARTNERSHIP AND REGENERATION SCRUTINY COMMITTEE</b>
<b>DATE:</b>	<b>25 JULY 2013</b>
<b>TITLE OF REPORT:</b>	<b>WORK PROGRAMME</b>
<b>REPORT AUTHOR:</b>	<b>SCRUTINY OFFICER</b>
<b>REQUESTED ACTION:</b>	<b>THE COMMITTEE IS REQUESTED TO APPROVE, REVISE OR AMEND ITS WORK PROGRAMME AS IT DEEMS APPROPRIATE</b>

## **1.0 PURPOSE OF THE REPORT**

- 1.1 To submit to the Partnership and Regeneration Scrutiny Committee a draft work programme (Appendix 1). The Committee is requested to approve, revise or amend its work programme as it deems appropriate.
  
- 1.2 The purpose of the work programme is to identify the Committee priorities in the current municipal year (May 2013 to May 2014). The Welsh Government considers that people should be informed about the Council's scrutiny function and planned work. The work programme will be included on the Council's scrutiny web page together with additional information regarding scrutiny.
  
- 1.3 It should be noted, that once a work programme is agreed, it will be reported to each meeting of the Committee (for the purpose of reviewing its content, considering the inclusion of new items or withdrawal / adjournment of existing items, and planning ahead to the next meeting). This will ensure that the work programme is kept updated and is publicly available as required by the Welsh Government.

## **2.0 BACKGROUND.**

2.1 In order to comply with Welsh Government guidance (please see paragraph 1.2) the Partnership and Regeneration Scrutiny Committee must establish a work programme for the municipal year May 2013 to May 2014. As with all Scrutiny Committees the work undertaken should be of benefit to the Council. The purpose of forward work planning is:

- To identify issues of concern or ways in which scrutiny can contribute to the overall aims of the Council.

- To agree which Scrutiny Committee activity is best suited to dealing with each issue (e.g. report to Committee, Investigation by Panel or ongoing progress reports.)
- To plan how work can be carried out within available resources and within reasonable timescales.

2.2 Isle of Anglesey County Council Constitution requires that a Scrutiny Committee will be responsible for setting its own work programme. It should set its work programme in consultation with all Committee members and, if possible, in consultation with relevant officers. The Committee should also consider referrals from the Executive, the Council or other Committees.

### **3.0 TERMS OF REFERENCE**

3.1 Article 6 of the Council's Constitution set out each Scrutiny Committee's terms of reference, functions and membership, whilst Scrutiny Rules of Procedure are laid out in Part 4 of the Constitution.

#### **3.2 Terms of reference**

- The focus of the Committee's work will be to ensure that the interests of the citizens of the Isle of Anglesey are promoted, and that the Council's priorities and resources are most beneficially reflected, in the partnerships, joint working, collaboration and external agency arrangements, as exist from time to time. The remit of the Committee will extend to local, regional and national arrangements and will include (but will not be limited to) those areas in which the Council has a statutory duty such as crime and disorder matters.
- Issues in relation to regeneration and the "Enterprise Island" concept (or successor plans and policies).
- Receive information and presentations from external public sector agencies (e.g. Betsi Cadwaladr University Health Board, North Wales Police Service, North Wales Fire and Rescue Service, Welsh Ambulance Service and Betsi Cadwaladr Local Community Health Council) and scrutinise their work on the Island.
- To review or scrutinise decisions made, or other action taken in connection with the discharge by the Executive of its functions, and in respect of decisions made but "called in", or otherwise not implemented to recommend to the Executive that those decisions be reconsidered.
- To review or scrutinise decisions made, or other action taken in connection with functions which are not the responsibility of the Executive, except that this power shall not extend to the scrutiny of individual decisions in respect of development control, licensing, registration or any other applications for consents or permissions.
- To scrutinise the performance of services under the requirements of the Wales Programme for Improvement.
- Fulfilling the function of the Crime and Disorder Committee in accordance with section 19(1) of the Police and Justice Act 2006 and Welsh Government Regulations. Specific Terms of Reference where this Committee is considering the exercise of powers relating to crime and disorder to include :

-to review and/or scrutinise decisions made or actions taken in connection with the discharge by the responsible authorities of their crime and disorder functions;

-to make reports and recommendations to the Council and/or the Executive with respect to the discharge of crime and disorder functions by the responsible authorities;

-to consider at a meeting of the committee any local crime and disorder matter referred to the committee by a member of the Council;

-to decide whether to make a report or recommendations to Council and/or the Executive in respect of a local crime and disorder matter, having regard to any representations made by that member as to why the committee should do so;

-to notify the member concerned of its decision and the reasons for its decision in any case where the committee decides not to make a report or recommendations in respect of a local crime and disorder matter;

-to provide a copy of any committee report or recommendations to the member concerned (in respect of a local crime and disorder matter) and to such responsible and co-operating persons or bodies, as it thinks appropriate;

-to review responses to committee reports and recommendations and to monitor action taken by responsible and co-operating persons or bodies in relation to the discharge of crime and disorder functions by the responsible authorities;

3.3 The terms of reference for the Partnership and Regeneration Scrutiny Committee (as detailed in the Constitution and set out above) are by definition detailed, and to aid members in their duties, it would be fair to summarise key roles by way of the following bullet points:

- Monitoring the performance of local strategic partnerships in respect of policies and plans.
- Contributing to partnership policy and strategy development.
- Representing the views of the public to strategic partnerships.
- Acting as a “critical friend” to Betsi Cadwaladr University Health Board and other public bodies on the Island.
- To meet once a year to review decisions made and action taken by responsible authorities in respect of their crime and disorder functions.
- Economic Development/Regeneration matters.
- To keep the Committee’s work programme updated.

#### **4.0 CONCLUSION**

4.1 The Committee is requested to consider its draft work programme as detailed in **APPENDIX 1** and approve, revise or amend it as it deems appropriate.

4.2 When deciding on their work programme it is useful for Scrutiny Committees to have regard to the Executives future work programme. For this purpose a copy of the Executive's forward work programme is attached as **APPENDIX 2**.

Author: Geraint Wyn Roberts

Date: 16 July 2013

Job Title: Scrutiny Officer

APPENDIX 1- Draft Work Programme
APPENDIX 2- Executive's Work Programme



CYNGOR SIR  
YNYS MÔN  
ISLE OF ANGLESEY  
COUNTY COUNCIL

*APPENDIX 1*



**PARTNERSHIP AND REGENERATION SCRUTINY COMMITTEE WORK PROGRAMME**

Chair: Councillor Derlwyn Hughes  
Vice- Chair: Councillor Alun Mummery

The table below is the Partnership and Regeneration Scrutiny Committee Work Programme from May 2013 to May 2014. The Work Programme will be reported to each meeting of the Scrutiny Committee for the purpose of reviewing its content, consideration of new items or adjournment / withdrawal of items.

Contact: Geraint Wyn Roberts (Scrutiny Officer)  
Tel: 01248 752039  
E-mail: [gwrce@anglesey.gov.uk](mailto:gwrce@anglesey.gov.uk)

Date of Meeting	Item	Purpose	Location /Start Time
30 May 2013	Election of Committee Chair and Vice-Chair	Beginning of new municipal year2013-2014 and a requirement that the Committee elects a Chair and Vice Chair.	Council Chamber
17 June 2013	Betsi Cadwaladr University Health Board	Biannual briefing sessions from the Health Board to update members on their modernisation agenda, locality matters and public health issues.	Committee Room 1 /1pm
	Section 33 – Agreement for the Specialist Children’s Service	Pre decision Scrutiny on proposals to establish a single integrated Specialist Children’s Service in principle via a formal partnership agreement with the Betsi Cadwaladr University Health Board.	
	Adults safeguarding –Towards a North Wales Strategic Framework	Pre decision scrutiny on the strategic direction of safeguarding adults responsibility together with forming a view regarding the change to the current regional arrangements and the creation of a 2 tier North Wales Safeguarding Adult Board.	
	Committee Nomination to the Corporate Parenting Panel ( 1 member)	Nomination of a Committee member to the Panel that acts on behalf of the Council that ensures services to children /young People in	

Date of Meeting	Item	Purpose	Location /Start Time
	Committee Nomination to the Isle of Enterprise Programme Board (2 members) and the Service Excellence Programme Board (1 member).	care are of a high standard. Nomination of Committee members to two Programme Boards. The Anglesey Transformation Plan establishes three Programme Boards to oversee and drive change programmes and projects within the Council.	
25 July 2013	Strategic Partnerships	An overview and introduction to the role of the Community Safety Partnership, the Children and Young People Partnership and the Health and Social Care Partnership.	Committee Room 1 /1pm
	Dublin Declaration	Pre -decision Scrutiny prior to the Council entering into agreement to collaborate with other authorities to develop policy and practices to create age friendly communities.	
	Work Programme	To submit the Committee's draft Work programme for the Committee to approve, revise or amend.	
	Chair and Vice Chair Update and any announcement	To receive information from the Chair and Vice-Chair.	
	Economic Development and Regeneration	To submit information on the structure and work of Island of Anglesey Economic Development Service, to include an overview of their work on	Committee Room 1 /1pm

Date of Meeting	Item	Purpose	Location /Start Time
25 September 2013		various partnerships to promote Economic development and regeneration on the Island.	
	Menter Môn	To submit information on the work of Menter Môn as it is has a role to facilitate rural economic regeneration on Ynys Môn together with an overview of how it collaborates with Isle of Anglesey County Council to promote development and regeneration .A site visit, to see projects in action, maybe required during the year.	
	Work Programme	To submit the Committee's draft Work programme for the committee to approve, revise or amend.	
	Chair and Vice Chair Update and any announcement	To receive information from the Chair and Vice-Chair.	
28 November 2013	Môn Communities First	To receive progress report on Môn Communities first. To include update on governance arrangements and the work in progress on the Island by Communities first partnership.	Committee Room 1/1pm
	Crime and Disorder	The Committee has a statutory duty to meet once a year to review decisions made and action taken by responsible authorities in respect of their crime and disorder functions. Discussions will have to take place with the Community Safety Partnership to clarify the	



Date of Meeting	Item	Purpose	Location /Start Time
		focus of what will be discussed at the meeting.	
	Betsi Cadwaladr University Health Board	Biannual briefing sessions from the Health Board to update members on their modernisation agenda, locality matters and public health issues.	
	Work Programme	To submit the Committee's draft Work programme for the committee to approve, revise or amend.	
	Chair and Vice Chair Update and any announcement	To receive information from the Chair and Vice-Chair.	
15 January 2014	Consultation on the Executive's Initial Budget Proposals 2014-2015	Under the Council's Constitution the Committee shall consider the Executive's Initial Budget Proposals. On the 15 January 2014 the Committee will focus solely on the initial budget proposals in order for the Executive to be made aware of any comment(s) regarding their proposals and for a formal recommendation (s) to be made by the Scrutiny Committee.	Committee Room 1/1pm
	Work Programme	To submit the Committee's draft Work programme for the committee to approve, revise or amend.	
	Chair and Vice Chair Update and any announcement	To receive information from the Chair and Vice-Chair.	

Date of Meeting	Item	Purpose	Location /Start Time
13 March 2014	Island of Enterprise Transformation Project Board	Three Programme Boards have been established by the Council to drive change and improvement by the authority and to oversee a programme of work. Falling within the scope of the Partnership and Regeneration Scrutiny committee is the Island of Enterprise Transformation Programme Board and information will be submitted on the work undertaken by it since September 2013.	
	Chair and Vice Chair Update and any announcement	To receive information from the Chair and Vice-Chair.	
Additional item to be include in due course to include: <ul style="list-style-type: none"> <li>• Training session on best practice on holding partnerships to account</li> </ul>			

## APPENDIX 2

### THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: September – December 2013



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months. It includes information on the decisions sought and who the lead Officers and Portfolio Holders are for each item.

The Executive's draft Forward Work Programme for the period **September – December 2013** is outlined on the following pages.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly.

Some matters identified in the forward work programme may be delegated to individual portfolio holders for approval.

Reports will be required to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

Issues to be reported to the Council's Sustainability Board are currently under review.

	<b>Subject and * Category (Strategic / Operational / For information)</b>	<b>Why the decision is sought from the Executive</b>	<b>Lead Department</b>	<b>Responsible Officer/ Lead Member &amp; contact for representation</b>	<b>Pre-decision / Date to Scrutiny</b>	<b>Date to Executive</b>	<b>Date to Full Council</b>
1	<b>The Executive's Forward Work Programme</b>  Category: <b>Strategic</b>	To update the work programme.	Deputy Chief Executive	Huw Jones Head of Policy  Cllr Ieuan Williams		9 September 2013	
2	<b>Improvement Report (Performance Review of 2012/13)</b>  Category: <b>Strategic</b>	Adoption of report in accordance with Policy Framework	Deputy Chief Executive	Huw Jones Head of Policy  Cllr Alwyn Rowlands		9 September 2013	10 October 2013
3	<b>Corporate Plan 2013-17</b>  Category: <b>Strategic</b>	Adoption of Plan in accordance with Policy Framework	Deputy Chief Executive	Huw Jones Head of Policy  Cllr Alwyn Rowlands		9 September 2013	10 October 2013
4	<b>Corporate Scorecard – Q1, 2013/14</b>  Category: <b>Strategic</b>	Quarterly performance monitoring report.	Deputy Chief Executive	Huw Jones Head of Policy  Cllr Alwyn Rowlands	29 July 2013	9 September 2013	
5	<b>2013/14 Revenue and Capital Budget Monitoring – Quarter 1</b>  Category: <b>Strategic</b>	Quarterly financial monitoring report.	Deputy Chief Executive	Clare Williams Head of Function – Resources  Cllr Hywel Eifion Jones		9 September 2013	
6	<b>Local Code of Governance</b>  Category: <b>Strategic</b>	To adopt the Local Code of Governance.	Deputy Chief Executive	Bethan Jones Deputy Chief Executive  Cllr Alwyn Rowlands		9 September 2013	
7	<b>Heads of Service Review – Structure Considerations</b>	Approval.	Deputy Chief Executive	Bethan Jones Deputy Chief Executive		9 September 2013	9 September 2013

	<b>Subject and * Category (Strategic / Operational / For information)</b>	<b>Why the decision is sought from the Executive</b>	<b>Lead Department</b>	<b>Responsible Officer/ Lead Member &amp; contact for representation</b>	<b>Pre-decision / Date to Scrutiny</b>	<b>Date to Executive</b>	<b>Date to Full Council</b>
	Category: <b>Strategic</b>			Cllr Alwyn Rowlands			
8	<b>Nuclear new build-Blueprint for accommodation solutions</b>  Category: <b>Strategic</b>	To adopt recommendations as Council's formal response.	Community	Shan L Williams Head of Housing Services  Cllr Kenneth P Hughes		9 September 2013	
9	<b>HRA Subsidy Reform</b>  Category: <b>Strategic</b>	Changes and impact of the Housing Revenue Account subsidy system in Wales.	Community	Clare Williams Head of Function – Resources / Shan L Williams Head of Housing Services  Cllr Kenneth P Hughes		9 September 2013	
10	<b>Welsh Public Library Standards April 2011 – March 2014 : The Fourth Framework of Welsh Public Library Standards, Annual Return 2012-2013</b>  Category: <b>Strategic</b>	Welsh Government / CyMAL: Museums Archives and Libraries Wales require the approval of the Authority of the Annual Return.	Community	Pat West & Rachel Rowlands Leisure & Culture  Cllr Ieuan Williams		9 September 2013	
11	<b>Adults' Safeguarding – Annual Report 2012/13</b>  Category: <b>Strategic</b>	Approval.	Community	Anwen Davies Head of Adults' Services  Cllr Kenneth P Hughes	29 July 2013	9 September 2013	

	<b>Subject and * Category (Strategic / Operational / For information)</b>	<b>Why the decision is sought from the Executive</b>	<b>Lead Department</b>	<b>Responsible Officer/ Lead Member &amp; contact for representation</b>	<b>Pre-decision / Date to Scrutiny</b>	<b>Date to Executive</b>	<b>Date to Full Council</b>
12	<b>Measures to ensure that play areas are smoke-free</b>  Category: <b>Strategic</b>	Support for Welsh Government policy. In addition, the recommendations being made will have cost implications.	Lifelong Learning	Gwynne Jones Director of Lifelong Learning  Cllr Ieuan Williams		9 September 2013	
13	<b>Anglesey Primary Schools Modernisation – Llanddona School</b>  Category: <b>Strategic</b>	To agree the way forward.	Lifelong Learning	Gwyn Parry Head of Lifelong Learning  Cllr Ieuan Williams		9 September 2013	
14	<b>Aberffraw Conservation Area Character Appraisal</b>  Category: <b>Operational</b>	Support for approval by full Council.	Sustainable Development	Jim Woodcock Head of Planning and Public Protection  Cllr J Arwel Roberts		9 September 2013	10 October 2013
15	<b>Môn/Gwynedd Building Control Integration</b>  Category: <b>Operational</b>	Support the proposed joint working arrangements.	Sustainable Development	Jim Woodcock Head of Planning and Public Protection  Cllr J Arwel Roberts	June 2013	9 September 2013	
16	<b>Market Hall, Holyhead</b>  Category: <b>Operational</b>	Support for development proposals.	Sustainable Development	Arthur Owen Director of Sustainable Development  Cllr J Arwel Roberts		9 September 2013	
17	<b>The Executive's Forward Work Programme</b>	To update the work programme.	Deputy Chief Executive	Huw Jones Head of Policy  Cllr Ieuan Williams		21 October 2013	

	<b>Subject and * Category (Strategic / Operational / For information)</b>	<b>Why the decision is sought from the Executive</b>	<b>Lead Department</b>	<b>Responsible Officer/ Lead Member &amp; contact for representation</b>	<b>Pre-decision / Date to Scrutiny</b>	<b>Date to Executive</b>	<b>Date to Full Council</b>
	Category: <b>Strategic</b>						
18	<b>2014/15 Budget</b>  Category: <b>Strategic</b>	To begin dialogue on the Executive's intentions.	Deputy Chief Executive	Clare Williams Head of Function – Resources  Cllr Hywel Eifion Jones		21 October 2013	
19	<b>The Executive's Forward Work Programme</b>  Category: <b>Strategic</b>	To update the work programme.	Deputy Chief Executive	Huw Jones Head of Policy  Cllr Ieuan Williams		4 November 2013	
20	<b>Corporate Scorecard – Q2, 2013/14</b>  Category: <b>Strategic</b>	Quarterly performance monitoring report.	Deputy Chief Executive	Huw Jones Head of Policy  Cllr Alwyn Rowlands	28 October 2013	4 November 2013	
21	<b>2013/14 Revenue and Capital Budget Monitoring – Quarter 2</b>  Category: <b>Strategic</b>	Quarterly financial monitoring report.	Deputy Chief Executive	Clare Williams Head of Function – Resources  Cllr Hywel Eifion Jones		4 November 2013	
22	<b>Informal Carers – Commissioning Intentions and Priorities</b>  Category: <b>Strategic</b>	Approval.	Community	Anwen Davies Head of Adults' Services  Cllr Kenneth P Hughes	28 October 2013	4 November 2013	
23	<b>The Executive's Forward Work Programme</b>  Category: <b>Strategic</b>	To update the work programme.	Deputy Chief Executive	Huw Jones Head of Policy  Cllr Ieuan Williams		2 December 2013	

	<b>Subject and * Category (Strategic / Operational / For information)</b>	<b>Why the decision is sought from the Executive</b>	<b>Lead Department</b>	<b>Responsible Officer/ Lead Member &amp; contact for representation</b>	<b>Pre-decision / Date to Scrutiny</b>	<b>Date to Executive</b>	<b>Date to Full Council</b>
24	<b>Local Housing Strategy</b>  Category: <b>Strategic</b>	To approve the strategic direction.	Community	Shan L Williams Head of Housing Services  Cllr Kenneth P Hughes		2 December 2013	
25	<b>2014/15 Budget</b>  Category: <b>Strategic</b>	To finalise the Executive's initial draft budget proposals for consultation.	Deputy Chief Executive	Clare Williams Head of Function – Resources  Cllr Hywel Eifion Jones		16 December 2013	